Pre-Production Training

•••

Why Pre-Production is Important?

Why so many people disregard pre-production?

Production Organization

Pre-Production Stage
- Script
- Funding
- Shot list
- Cast/Crew
- Equipments
- Location Scouting
- Timeline

Production Stage

Post-Production Stage
- Editing
- ADR
- Sound Engineer
- Music
- Marketing

Important Pre-Production items we will not discuss

Budget

Casting

Training Items

- Script / Storyboard / Shot list
- Equipment List
- Location Scouting
- Production Roles
- Timeline

Script / Storyboard / Shot List

Break into parts

- Shot composition - Detail
- What is the tone?
- What do you want to see? Hear? Highlight the item or make notes
- Does the setting makes sense? What do you need to make this work?

Equipment List

Production Days - Unforeseen Circumstances = Complexity / Preparation

List what items do you need for each day?

Each camera, lights, and sound does different jobs

What props do you need?
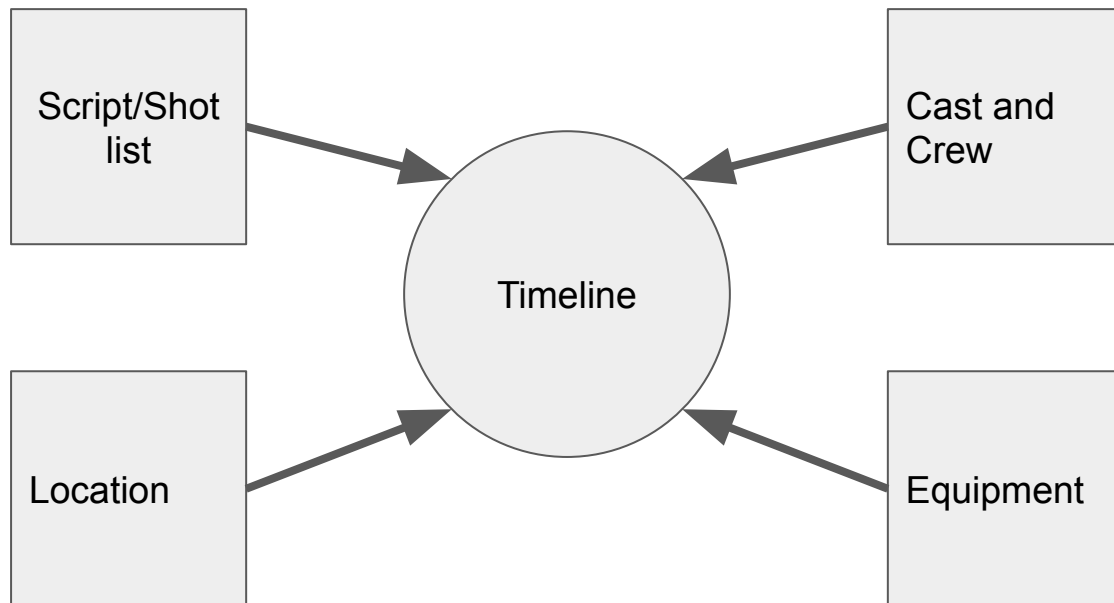
Location Scouting

Take pictures!

Know your space

Ask permission ahead of time

What else do you need to add to your production list after seeing the space?

Back up plan?

Production Role

Production Organization - Timeline

Strategies	Pro	Con
Scenes / Shot List	* Simple to organize * Prioritize important scenes	* Inconsistent time estimation * Jump around to different locations
Location	* Clear goal * Time	* External risks * Permits, permission, and cost
Cast / Crew Member	* Members with strict schedule * Flexible days	* Bigger the team, harder to execute * Members sick/emergency leave
Equipment (rare)	* Achieve the key shots for the key scenes * Save costs if use the item for long period of time	* Difficult to organize * Equipment malfunction

Strategies

Ask yourself or the team these questions:

1. What does the production need to accomplish?
2. Any key weather, time, or condition the production team needs to be aware of?
3. How long does the production is estimated to last base on the team's information?
4. How long does the post production team need to complete the project?
5. Any way to consolidate the days?

Disclaimer - Things that might not go to plan

1) Prepare to adapt
2) Ready to fail
3) Endure mentally
4) Practical and realistic
5) A Backup Plan
6) Revision throughout the productions
7) Experiment and experience

What does that spell? It will reflect on your Timeline.

Got Questions?

Where do we start?

- Genre…
- Watch sample videos
- Next 3 days
- Generate Ideas
- Choose role
- Place into the Timeline
- Location Scouting / Brainstorm